



Grade 11

Syllabus & Format of Question Paper

Section A - Accountancy

Marks 20
20 Questions

Chapter 1. Introduction to Accounting	06
Chapter 2. Theory Base of Accounting	
Chapter 3. Recording of business transactions	09
Chapter 4. Bank reconciliation statement	
Chapter 5. Trial balance & rectification of errors	
Chapter 6. Depreciation, Provisions & reserves	
Chapter 7. Bills of exchange / Financial statements of sole proprietorship	05

Section B - Business Studies

Marks 20
20 Questions

Chapter 1. Nature & purpose of business.	06
Chapter 2. Forms of business organizations	
Chapter 3. Public, private & Global enterprises	06
Chapter 4. Business services	
Chapter 5. Emerging modes of business	04
Chapter 6. Social responsibility of business & business ethics	
Chapter 7. Sources of business finance / International trade	04
Chapter 8. Small business / International business	

Section C – About Institute of Company Secretaries of India

Marks 10
10 Questions

The Actual Question Paper Contains
50 Questions.

The Duration of the Test
Paper is **60 Minutes.**

**Total
Marks 50**

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**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



Institute of Company
Secretaries of India
Commerce Olympiad

**ICSI Commerce
Olympiad
(ICSICO)**

10 Questions from below information about ICSI

The Institute of Company Secretaries of India (ICSI) is the only recognized professional body in India to develop and regulate the profession of Company Secretaries in India. It is a premier national professional body set up under an act of Parliament, the Company Secretaries Act, 1980. ICSI functions under the jurisdiction of the Ministry of Corporate Affairs, Government of India. The Institute provides top-quality education to the students of Company Secretaries (CS) Course and best quality set standards to CS Members. At present, there are more than 65,000 members and around 2.5 Lakhs students on the roll of ICSI. ICSI has its headquarters at New Delhi, four Regional Offices at New Delhi, Chennai, Kolkata, Mumbai and 72 Chapters across India.

ICSI has been contributing to the initiatives of Government of India that have potential to excel the social-economic growth of India.

Motto:

सत्यं वद। धर्मं चर। – Speak the Truth, Abide by the Law

Vision

To be a global leader in promoting Good Corporate Governance

Mission

To develop high calibre professionals facilitating good Corporate Governance

ICSI-CCGRT's

The Institute in all its introductions, mentions its infrastructural facilities with great honour, for they are a firm part of our legacy of more than five decades. But as we all know, legacy is meant to be grown, to be taken forward. ICSI embarked on the commencement of construction of ICSI-CCGRT Manesar. The commencement of construction of ICSICCGRT was held on May 20, 2023 at Plot No. 3, Sector 2, IMT Manesar, Gurugram at the hands of Hon'ble Rao Inderjit Singh Ji, Union Minister of State (I/C), Ministry of Statistics and Programme Implementation, Ministry of State (I/C), Ministry of Planning and MoS for Ministry of Corporate Affairs, Government of India to whom we shall be eternally grateful for guiding us with his luminary presence. Akin to ICSI-CCGRT at Navi Mumbai, Hyderabad and Kolkata, the idea is to provide research and training avenues readily accessible to the members, students and other stakeholders of the ICSI. A one of its kind research facility, the ICSI-CCGRT, Manesar is intended to add value to the existing ocean of knowledge and contributing towards our stakeholders in the Northern part of the Country. Going forward, the Council has decided to name all the Research and Training Centres as ICSI Centre for Corporate Governance, Research and Training (ICSICCGRT). ICSI also publishes a Journal called Chartered Secretary Journal.

If a candidate wishes to seek admission into the Company Secretary Course of ICSI after passing class 12th or appearing in class 12th, he / she needs to qualify for CS Executive Entrance Test (CSEET) for getting admission into the Executive Programme of the Company Secretary Course. The Syllabus for CSEET comprises of an Online Company Secretary Executive Entrance Test (CSEET) consisting of Four (4) parts, Seven (7) Papers at Executive Programme and Seven (7) Papers at Professional Programme including Two Papers as elective papers. The Syllabus of Company Secretary Executive Entrance Test (CSEET) comprises of four parts: Business Communication, Legal Aptitude with Logical Reasoning and Quantitative Aptitude, Economic and Business Environment and Current Affairs.

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