



YARA

INTERNATIONAL SCHOOL - RIYADH - KSA
CBSE Affiliation No : 5730018
MOE License No : 520-3890 ; 520-3728



AN INSTITUTION ACCREDITED BY THE QUALITY COUNCIL OF INDIA - NABET

Date: 10th February 2025

Circular No: 136/YIS/AS/24-25/136

Dear Parents,

SUB : CENTRE FOR CBSE BOARD EXAMINAION FOR GRADE X & XII Students 2024-25

This is to inform you that the centre for CBSE Board examination **Grade X & XII Students (Girls & Boys)** is **International Indian Public School (SEVA SCHOOL), Sulaimaniyah (Centre Code : 859064)**.

Please find below link for location to International Indian Public School (SEVA SCHOOL)

<https://maps.app.goo.gl/C8aPs4ey8guGJqqG6>

- Entry & Exit - Gate no 3
- Reporting time at the Entrance – 6:30 AM to 7:00 AM (entry permitted only for candidates at the specified gates)

You are requested to drop your ward to the Examination Centre (IIPS) latest by 7:00 AM without fail on examination days as **late comers will not be permitted to enter the school campus i.e after 7:30 AM.**

- It is mandatory for the students to wear **brown school uniform** on examination days.
- **Carry their School ID Card and hall tickets/admit cards to the Examination Centre.** Children will not be permitted to enter the examination hall without the **hall ticket duly signed by the student and the parent.**
- Separate rooms have been allotted for boys and girls to keep their books/materials which are not permitted inside the examination room. They may leave these materials in their allotted space and report to the examination room (Entry restricted to the candidates only) at 7:15 AM.
- **Please refer to point no 7 in Admit card to see the list of materials allowed inside the Examination room.**

A copy of the detailed schedule of Examination protocols is also attached overleaf for your reference.

Kindly be informed that school shall provide to and fro transport from YIS to IIPS only for students who are availing school transportation. Parents of students who avail school transport are advised to drop your child to Yara School campus (Dheera) **by 06:00AM at Gate #6.** Children will be dropped back home along with other children after 1:30 PM. However, parents are free to pick up their children from the Examination Centre after the exam.

School will not take the responsibility for late comers. Buses will leave at 06:05AM sharp from the school.

Looking forward to your co-operation.

Warm regards

Aasima Saleem

Mrs. Aasima Saleem
Principal



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Yara International School



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Schedule of Activities

| S. No. | ACTIVITY | FROM | TO |
|--------|--|---|---------|
| i | Entry inside the Examination Centre by the students | 6.30 AM | 7.30 AM |
| ii | Strict compulsory Frisking | 6.30AM | 7.30 AM |
| iii | Start of entry by students in examination rooms | 7.15 AM | 7.30 AM |
| iv | Last Entry in the Examination Centre | 7.30 AM | - |
| v | Checking of Admit Cards by the Assistant Superintendents. | 7.30 AM | 7.45 AM |
| vi | Announcement to ensure that <ul style="list-style-type: none"> • Students have occupied correct seat only • Students are not in possession of any barred item including mobile phones and smart watch. • Only Blue, Black or Royal Blue Ink/Ballpoint/Gel pen be used. • Check Answer Book to see that it is not defective and that it has correct number of pages. • Write Roll No., other details and Question Paper Code No. in the space specified on the OMR sheet of the Answer Book. • Check that you have received the correct question paper, count the no. of pages of the question paper and ensure that they are correct. In case any page of question paper is missing, the same should be brought to the notice of the Assistant Superintendent immediately. • Roll no. should NOT be written on maps, graphs papers etc.; • Do not write Name, Roll No. or make any Distinguishable Sign or Mark Anywhere in or Outside the Answer – Book. • Write the Supplementary Answer Book Serial No. in the Attendance sheet in the specified column. • Supplementary Answer Books, Maps, Graph Papers etc. must be securely tied to the Main Answer Book with only white tags/twine which will be provided by the centre. | 7.30 AM | 7.45 AM |
| vii | Opening of packets of Question Paper in examination room | 7.40 AM | - |
| viii | Distribution of the Question Papers to the students | 7.45 AM | - |
| ix | Seal of Question paper to be broken/opened by the students for reading the question paper. | 7.45 AM | - |
| x | Exam Commences | 8.00 AM | - |
| xi | Closing of examination rooms doors | 10 minutes before the examination is over | |
| xii | Exam concludes | As per time allotted in the question paper(s) and as per permitted extra time for disabled students | |

- **Times Mentioned above are Saudi Standard Time.**

- (i) **Writing of particulars on the Q.P** **Roll No Only**
- (ii) **Writing of particulars on the Answer Book** **Roll No, Name , Father's Name , Centre Number, Centre of examination, Answer Booklet Number, Signature**
- **On completion of the test, candidates must handover the Answer sheet to the invigilator in the room/ hall and take away with them only the Q.P**
- **Use of White/ Correcting fluid is not permissible on the Answer Sheet and Attendance sheet**